



REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

Date: 12/8/14	Interviewer: Sue Guenter-Schlesinger, Mohammed Cato	RFA #14 – 26
Person(s) Requesting Assistance: [REDACTED]		
Contact Numbers (telephone, e-mail, etc.): [REDACTED]		
Status of Person(s) Interviewed (title, position, student status, etc.): Fairhaven student		
Requested Assistance Pertaining To (name, position, policy, project, etc.): Concern about sharing upcoming class with another particular student		

To the best of your knowledge, please fill out the following:

Interviewee Status: Male ☐ Female ☐ Administrator ☐ Faculty ☐ Staff ☐ Student ☒
 Concern Regarding: Male ☐ Female ☐ Administrator ☐ Faculty ☐ Staff ☐ Student ☒

Category: *(Please check at least one)*

- | | | | | |
|--|--|---|-------------------------------------|--|
| <input type="checkbox"/> Age | <input type="checkbox"/> Color | <input type="checkbox"/> Creed | <input type="checkbox"/> Disability | <input type="checkbox"/> Veteran Status |
| <input type="checkbox"/> Marital Status | <input type="checkbox"/> National Origin | <input type="checkbox"/> Race | <input type="checkbox"/> Religion | <input type="checkbox"/> Retaliation |
| <input type="checkbox"/> Sex/Gender | <input type="checkbox"/> Sexual Harassment | <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Employment | <input type="checkbox"/> Genetic Information |
| <input type="checkbox"/> Gender Identity or Expression | | | | |

Time Line		
Date	Item	Comments
12/3/14	Jack Herring called EOO	Asking for Sue G-S. Please call regarding student not wanting to be in class with another student, because of previous allegations of sexual misconduct.
12/4/14	SGS t/c with Jack Herring	
12/8/14	[REDACTED] called EOO	Asking for Sue G-S. Please call with regard to the conversation SGS had with Jack Herring, Dean of Fairhaven, about class scheduling.
12/9/14	[REDACTED] visit to EOO	Asking for Sue G-S. SGS unavailable, but Lynae confirmed that SGS is aware that [REDACTED] is awaiting a call from SGS.
12/9/14	SGS t/c with Jack Herring	
12/9/14	SGS t/c with [REDACTED]	Made appointment for 12/10/14.

12/10/14	SGS, Mohammed Cato meeting with [REDACTED] & support person	[REDACTED] continues to feel that [REDACTED] should not be an [REDACTED] in [REDACTED] because they found him to be insensitive. [REDACTED] does not want to be in the same section of [REDACTED] as [REDACTED]. Sue and Mohammed tried to help [REDACTED] understand that their concerns about [REDACTED] do not constitute sexual harassment under university policy or law.
12/18/14	Michael Sledge email to [REDACTED]	Michael has informed [REDACTED] that because there was no student code violation, he cannot remove [REDACTED] from class. Michael is glad to continue being a resource to [REDACTED] as they review class schedules and if there is additional support that would be helpful.